Sam Houston State University
Academic Planning & Program Development

REQUEST FOR CATALOG TEMPORARY REMOVAL OF MINORS/CERTIFICATES/DEGREE PROGRAMS

To request a minor, certificate, or degree program be *temporarily* removed from the Catalog, please send this completed form to **catalogs@shsu.edu**. Please be advised that forms will be accepted during the Catalog Review Cycle (August – November).

NOTE: Removal from the Catalog does not equate to official deletion from the SHSU Program Inventory, which **requires curriculum form completion, submission, review, and approval**. Temporary removal of certificates and degree programs are valid for one catalog year. For assistance, please contact **curriculum@shsu.edu**.

Minor / Certificate / Degree Program Title:		**Catalog Year:**	

College		
☐ Arts & Media	☐ Education	☐ Polytechnic
☐ Business Administration	☐ Health Sciences	☐ SHSU-GCOM
☐ Criminal Justice	☐ Humanities & Social Sciences	☐ Science & Engineering Technology

Level	**Program Type**		**Is this a temporary removal with the intention of permanently deleting from the SHSU program inventory?**
☐ Graduate	☐ Certificate	☐ Degree	☐ YES
☐ Undergraduate	☐ Certification	☐ Minor	☐ NO

Justification for TEMPORARY removal:

Department Chair Signature:	**Date:**	**Associate Dean (UCC) Signature:**	**Date:**
Dean Signature:	**Date:**	**SACSCOC Accreditation Liaison Signature:**	**Date:**
Catalog Coordinator (catalogs@shsu.edu)	**Date:**	**APPD Processed:**	**Date:**